

Date : 5 Oct 2016

Time : 16:00-17:30

Venue: Classroom 9

Note Taker : Michael

Speaker : Glen

Attendance: Glen, Sara, Saza, Hebe, Avery, Brandon, Anandita, Timothy Lim , Nirali, Izzah, Sunwoo, Stinson, Michael, Shardul, Aditya

Absences: Logan ye, Scott

Judiciary Member: Keith

Next meeting: 12 October, 4pm

Speaker: Glen Koh

- I. Administrative Things [**8 minutes**]
 - A. Photoshoot
 1. Group photo [5 minutes]
 2. Individual headshots [before/during the course of the meeting]
 - B. Recap minutes from previous meeting [1 minute]
 - C. Acknowledgment of directorship changes [1 minute]
 - D. Swearing in of remaining council members (Izzah and Aditya) [1 minute]

- II. Project/Portfolio Items [**36 minutes**]
 - A. President/Vice-President [10 minutes]
 1. 5-minute Address
 2. Visibility: Office Hours & Biographical Posters of Members
 3. Financial Aid for Student Government
 4. Statement of Intent
 - B. Academics [3 minutes]
 1. Feedback update
 2. Other updates, if any
 - C. Athletics [3 minutes]
 1. Standing Committees update
 2. Other updates, if any
 - D. Budget [*3 minutes*]
 1. Updates, if any
 - E. Events [3 minutes]
 1. Halloween update
 2. Other updates, if any
 - F. External Communications [5 minutes]
 1. Logo, Typeface, Poster template update
 2. Other updates, if any
 - G. Student Life [3 minutes]
 1. Mascot focus group update

2. Other updates, if any
- H. Student Orgs [*3 minutes*]
 1. Standing Committees update
 2. Other updates, if any
- I. Liaisons [*3 minutes*]
 1. Updates, if any

III. Project/Portfolio Proposals by Directors/Liaisons [**36 minutes**]

A. *Note: these should be short presentations specifically on plans/projects for the year, and discussion should be limited to areas of functionality and pertinence.*

1. Academics
2. Student Life
3. Student Organisations
4. Budget
5. Logistics
6. External Communications
7. Athletics
8. Events
9. Liaisons
 - a) ERT
 - b) CIPE
 - c) Infra
 - d) Arts
 - e) Public Affairs
 - f) RC Councils
10. Other

IV. Feedback [*10 minutes*]

A. By portfolio where necessary

Total Estimated Time: 1 hr 30 mins

Reported Absences:

1. Scott Chua
2. Logan Ye

Agneda	Discussion points	Actionables
President/Vice-President updates	<ul style="list-style-type: none"> • Saza discussed about the incident that happened on campus the past few weeks and roused the members to together build the vision of the government - a culture of care • Short-term plans <ul style="list-style-type: none"> ○ Reach out to his close friends and ask if anything can be done to help (eg: the fund). ○ Reach out to Rectors/Vice-rectors/DOS etc to offer support. ○ Contact PA to ensure that we are kept in the loop for news articles on the net about the incident. ○ Attend community events and just be visible while providing support • Long-term plans <ul style="list-style-type: none"> ○ Create an evaluative report about mental health climate at YNC to present policy change suggestions to senior administration ○ Faculty workshops - a method by which faculty can further understand mental health issues within the student body and to be more understanding towards these ○ Welfare packs at the end of semester and nearing exam periods ○ Ally workshops. Push for co-creation of mental health ally workshops for students to know how to effectively help friends who are suffering from mental health issues ○ Establish relations with other colleges and rectors in NUS University Town ○ Support mental health awareness week that is organised by DOS 	<p>Saza is in contact with his close friends.</p> <p>Saza has emailed all the relevant administrators last Thursday night.</p> <p>Avery is in contact with PA.</p> <p>Glen and Sara will be spearheading this.</p> <p>Michael in charge</p> <p>Will work together with Sanjana from Class of 2017.</p> <p>Saza and Avery have been in touch with the leadership teams of the other colleges</p>
Visibility	<ul style="list-style-type: none"> • Saza presents 2 propositions to increase the visibility of student government in school <ul style="list-style-type: none"> ○ Office Hours ○ Posters in lifts 	

	<ul style="list-style-type: none"> • Office Hours <ul style="list-style-type: none"> ○ Description: Office hours will be conducted at all 3 dining halls during a pre-decided lunch hour, once a week. It serves the dual purpose of gathering student feedback and increasing the visibility of the student government ○ Time: 12-1pm ○ Date: Government to vote on either Thursday or Friday <ul style="list-style-type: none"> ▪ Vote on office hours on Thursday: Avery, Saza, Glen, Hebe Stinson, Michael, Aditya Shardul, Anandita ▪ Vote for office hours on Friday: Sara, Brandon, Timothy Lim, Nirali, Izzah, Sunwoo, Aditya ○ By a majority vote of 8 to 7, office hours will be changed to Thursday. ○ Sara: Conflicts with classes ○ Avery: Come after class, no worries, as there will be 2 people at each dining hall • Posters in lifts <ul style="list-style-type: none"> ○ Saza: Have a poster that shares the bio of a student government representative - contains name, position, reasons why they're in government, their vision for government; also weekly updates and office hours updates • Sara: Each college office has a board with updates about the happenings around college, and we can ask for a space from each college rector to put our updates. • Nirali : Maybe we could have purely student government board. • Avery: Student government once had a white board. 	<p>Michael to prepare logistics for these Office Hours. Avery to create a Google form/docs to determine the exact timings people will sit for office hours</p> <p>Izzah, Hebe and Saza will create and coordinate these posters</p>
<p>Financial Aid for Government Members</p>	<ul style="list-style-type: none"> • Saza: There are financial aid funds which are ready to be utilised and are in CIPE • Glen: Funds would be given to needy members that could have potentially worked a job instead of serving the community on student gov. The question is should our student government have financial aid instituted? • Aditya: I endorse this. CIPE can choose the 	<p>Aditya will follow up with CIPE and procedures to execute this</p>

	<ul style="list-style-type: none"> members who receive the funding • Hebe: Would other members know who is receiving this financial aid? • Glen: It will be anonymous • Vote for Financial aid <ul style="list-style-type: none"> ◦ Glen, Sara, Saza, Hebe, Avery, Brandon, Anandita, Timothy Lim, Nirali, Izzah, Sunwoo, Stinson, Shardul, Aditya • Vote against Financial aid <ul style="list-style-type: none"> ◦ Michael • Vote passes 	
Statement of Intent	<ul style="list-style-type: none"> • The statement of intent is posted on the projector and read by Glen. • Sara: We should word it less harshly, and change “issues” to something else • Hebe: CIPE post should be in the middle instead of at the beginning so it appears less harsh. • Hebe: Not sure about the phrasing about being on our toes. • Glen: Is the content alright? • Hebe: Should we include infrastructure? • Avery: Can student government really do anything about that, because it is just waiting for the warranty period to end • Sara: We should change the wording for dining hall credits because it is about diversifying the meal plan, which will be one of the questions in our general student life survey sent out soon • Vote for the statement of intent: <ul style="list-style-type: none"> ◦ Glen, Sara, Saza, Hebe, Avery, Brandon, Anandita, Timothy Lim, Nirali, Izzah, Sunwoo, Stinson, Michael, Shardul, Aditya • Vote against the statement of intent: • Vote passes 	<p>Saza to finalise Statement of Intent and sent to Hebe to release to student body</p>
Academics	<ul style="list-style-type: none"> • Timo: There was the feedback we received about whether or not Yale-NUS students can take up NUS minors. But this is a minor problem because you can already take six classes at NUS anyway. It’s not one that a lot of students see as crucial too. 	<p>Timo to continue liaising with CIPE SAC for CIPE reports and further CIPE-related activities</p>
Athletics	<ul style="list-style-type: none"> • Brandon: The talk with Athletics has been postponed. There does not need to be a standing committee for athletics. This is to be 	<p>Brandon to continue commencing</p>

	<p>replaced by Athletics Council. I am commencing discussion on upcoming ICG and student associate position in Athletics. I will also be reviewing Athletics Reform Report by previous government term.</p>	<p>discussion with Athletics</p>
Budget	<ul style="list-style-type: none"> Anandita: Should we separate the student recognition committee and student budget committee? Aditya: I think it should be morphed Sara: How should financial records be kept? Aditya: There will be a cash book about the types of transactions for operational uses. Aditya: There will be a central budget and an operational budget. Saza: There should be a comprehensive document for the budget and deadlines should be added. 	<p>Aditya to come up with a comprehensive document for the budget and deadlines</p>
Events	<ul style="list-style-type: none"> Nirali: Halloween preparations are underway. The UTown event will happen on October 28th. I need people to respond to my posts 	
External Communications	<ul style="list-style-type: none"> Hebe: Please everyone do the things that I ask you to. Will there be a published post about the workings of the government? Avery: Email addresses on the website need to be changed. Hebe: Should there be polls on the website? Otherwise, I will hide the page on the website. Hebe: Do we want to ask Octant if we can have a column? Glen: Perhaps we start with the posters in lift first and see how that goes 	<p>Hebe to update website over the weekend and have it ready to launch</p>
Student Life	<ul style="list-style-type: none"> Sara: Feedback on mascot to PA are due by this Friday and the report will be compiled and submitted then Sara: During our meeting with Dean Bridges, we discussed several issues <ul style="list-style-type: none"> Mental health on campus Air-conditioning in MPH Meal taps Sara: AC will not be put into the MPH because of the green certification certification Glen: Infra concurs Sara: Diversifying our meal plan is definitely 	<p>Sara to update athletic groups on the aircon policy.</p> <p>Glen to continue working on the taskforce and update Student Council accordingly</p>

	<p>something the student body would be greatly in support of. We will include this as a question in the next student life survey.</p> <ul style="list-style-type: none"> • Sara: Dean Bridges says that administration should help desigmatize mental health. • Sara: The space where the incident happened is very triggering for certain individuals. Should we do anything to this space? • Glen: We should continue the conversation about this. • Sara: Should we create a committee to help with the mental health issue on campus? • Glen: There is a mental health task force being set up on campus. 	
Liaisons	<ul style="list-style-type: none"> • Glen: I've sent a long email to feedback received about the fire alarms and lifts. There is a warranty on the building. The original contractor should fix the fire alarm project. This process is extremely slow because of the communication that has to go through NUS project director first. Infra is setting up new contracts with new contractors. Especially with the elevators. People should be patient with Infra but they should report defects to infra. AC will not be added to the MPH for practice because of the green stamp added to campus. 	
Feedback	<ul style="list-style-type: none"> • Glen: Because of lack of time, we will table this and discuss it at the next meeting. Saza, please unify all the proposed projects and present at next meeting • Saza: Sure 	<p>Saza to create a document outlining the various project proposals</p>